

**RULES OF THE NETWORK PUBLICATION**  
**«GREEN JOURNAL - BULLETIN OF THE BOTANICAL GARDEN OF**  
**TVER STATE UNIVERSITY»**

**The common information**

1. It is released 3 times a year and it is published original articles on problems, which are interesting for the most diverse sections of botanists and employees of botanic gardens and arboreturns, biologists, geographers, ecologists, landscape architects in sections "Botany", «Biological diversity and nature conservation», «Nature management and ecological tourism», «Ecological education», «Landscape architecture and garden design», «Garden and landscape art therapy», « Questions of philosophy and semiotics in botanic gardens». The publication in section «News of botanic gardens» is possible.
2. Publication for all authors of the journal **is free** of charge. Total amount of the article should not exceed 25 pages issued according to parameters accepted in the network publication. Theoretical survey and debatable articles with more pages are typed in coordination with an editorial board. 10 pages are the limit for chronicles and articles for other additional sections.
3. Articles introduced to edition cannot be published earlier in other publications (publishing houses) or simultaneously cannot be sent to other publishers (publishing house) for publication.
4. Scope of author's rights and ownership of the articles published in the journal are defined by the current legislation of the Russian Federation and confirmed with the conclusion «the License agreement about the right of usage of product». After publication, the title of articles, the resume and keywords in Russian and English languages are placed in the Internet on the site of scientific electronic library (<http://elibrary.ru>). Full-text versions of articles are placed on the site of the botanic garden of Tver state university (<http://garden.tversu.ru/journal>), therefore authors fill in and sign the License agreement, and confirm the consent to the electronic publication of articles.
5. Articles which are accepted for editorship, they processing are reviewed. The editorial board can dismiss the manuscripts which don't meet the case of the network publication, mismatching level of publications in reviewed scientific editions, the manuscripts which are issued without observance of author's rights of the publication, or to return them as requiring improvement. The editorial board carries out scientific, stylistic, editing of manuscripts and reserves the right to effect abbreviation or the stylistic changes of the text which are not effected on the informative part of the article, without negotiation with the author (s).
6. The authors who sent articles with ready reviews will have preference by consideration on the right of the prime publication.

**Design of articles**

1. The electronic version of article should have following parameters: the page A4 format, typeface is Times New Roman, a font size of a body text is 12 items, text justification is on width, a leading the single, body text justification on width, fields standard, the head is 2 sm, the tail is 2 sm, the left is 3 sm, right is 1,5 sm), paragraph indent (new paragraph) is 1,25 sm, the font size in tables can be reduced till 9-10 items.
2. Format of the publication is Microsoft Office of Word 2003 or 2007. The name of a file with article is given on a surname of the first author.
3. Languages of the publications are Russian, English. The translation of the article, the resume and keywords should be made with allowance for technical terms used in the English-speaking literature and transliteration rules on the English language.

**The common procedure of regulations of article**

1. **TITLE OF ARTICLE** (boldface, all upper case characters, centre alignment, 12 items).
2. **The initials, surname of the author (s)** (boldface, centre alignment, 12 items).
3. The name of establishment (s), city (centre alignment, 11 items).
4. The resume in English (justified alignment, 11 items).
5. *Keywords in English* (an italic, justified alignment, 11 items).
6. Text of article in English (justified alignment, 12 items).
7. Gratitude in English (an italic, justified alignment, 11 items).
8. The list of literature in English (left alignment, 11 items).
9. Background information about authors in English languages (Surname, Name, Patronymic, academic title, academic degree, post and place of employment, e-mail) (justified alignment, 12 items).

The pattern of the execution of the beginning of articles

## ABOUT THE FLORA OF SOME OLD MANORS OF STARITZA DISTRICT OF TVER REGOIN

A.A.Notov<sup>1</sup>, O.M.Volkova<sup>2</sup>

<sup>1</sup>Tver State University, Faculty of Biology

<sup>2</sup>Botanic Garden of Tver State University

E-mail: garden@tversu.ru

Flora of 9 old manors of Staritza district is considered. 67 species of introducents are revealed. Rare species and varieties of ornamental plants are investigated. A significant variety of a natural component of flora is revealed. Rare and endangered species of mosses and lichens are explored.

*Keywords: Manor parks, Tver region, introducents, components of flora*

Text of article

### The text

1. Title of article should be short and the mentioned problem should be reflected. Words, names are used as key in various information systems. It is expedient to give names of organisms in title in Latin, completely (sort, species) and to indicate species character of high phylotaxonomy. The resume should answer the purpose, its results and summary. Amount of articlet is no more than 200 words. Keywords are not less than 3.
2. Rubricating of a text is a necessary unit of all manuscripts, except short reviews and reports of information. It is possible to use traditional division into rubrics: introduction, material and methodology, results and discussion, summary (conclusion). The name of each rubric starts with a new line.
3. Avoid footnotes. If they are necessary, they should be supplied by continuous numbering and are placed on that page where the reference to them is given. Standard abbreviation (c. - century, y. - year, m. - meter, sm. - centimeter) is admissible only, geographical names: reg. - region, d-t - district, settl. - settlement, vil. – village, la. - lake, r. - river.
4. For a set of **formulas** it is necessary to use the editor of formulas of Microsoft Equation 3.0 (menu items: an insert-installation-building-Microsoft equation) with the sizes recommended by default (ordinary - 12 пт, large index - 7 пт, small index - 5 пт, large character - 18 пт, small character - 10 пт). The formulas inserted as the graphic presentation are not admitted. All Russian and Greek letters in formulas should be typed in Roman type. Denotations of standard functions (sin, cos, tg etc.) are in Roman type. Latin letters are in italic type.
5. At the first mention of taxon it is necessary to type its complete Latin name (the name of a sort and species character) with the indication of the author. Latin names of species and sorts should be italicized (for example, *Carex hirta* L.). At the second mention of taxon its name can be reduced (for example, *C. hirta*).
6. **Tables** are arranged in the text in process of their mention. The inscription "Table" with number is justified aligned. Tables should have subject titles (typeface 11 items, centre alignment). Annotations are placed under the table with a typeface commensurable to the tabular. If it is possible, arrange the table within one page. The tables which are arranged on some pages, you should duplicate headline, give titles «Continuation (terminal) of tab. ». In decimal fractions the comma is put.
7. **Illustrations.** Any illustrations (schedules, maps, schemes, photos) are designated as figures. They are placed in the text in process of their mention, are numerated and should have subject titles (typeface 11 items). The illustrations which are built in the text, should be executed in one of standard formats (TIFF, JPEG, PNG, etc.) with the resolution not low than 300 dpi (it is preferable 600 dpi). Figures are built in the text in scale 1:1 through an option « file insert-figure-from file» with a streamline «in the text» with justified alignment of page without indented paragraph. Other technology of an insert and streamline are not recommended. It is necessary to introduce also initial schemes, diagrams, and schedules in a format of the graphical editor.
8. The preferable format to **schedules** is .opj of the popular graphical editor ORIGIN PRO (OriginLab Corporation), supplying possibility of operative correction of typeface, lines and characters. Underlines to schedules are fulfilled by 11 of typeface. Font size under figures and schedules should not differ from font size of body matter. At construction of lines on schedules it is desirable to use black colour or to use hatching. Alternatives of design of illustrative stuffs can be seen in the articles placed on a site <http://eprints.tversu.ru>. (Bulletin of TvSu, series «Biology and ecology»)
9. Quotation from literature sources are given with the number of quoted pages [5, p. 18]. In the end of manuscripts the list of the used literature according to pagination of references is cited.

### Design of the list of literature

The literature list of the article should contain all quoted and mentioned in the text publications. Reference number in the literature list is numerated by Arabic numerals with a point without brackets. The lists are made out according

to GOST 7 and GOST P 7. They are formed in alphabetic order. At first there are publications in Russian, further are in foreign languages. Publications of one author are in chronological sequence [2; 3]. Publications of one author which were published in the same year are in alphabetical order of the titles. Hereinafter you can see the pattern of the list of literature which contains bibliographic descriptions of books and monographs [6-8], articles from journal and digests [2; 3; 5; 9; 12], abstracts of theses [1], electronic publications [10; 11], archive materials and manuscripts [4]. Pay attention to how articles published in our journal are described [3].

### The literature list

1. *Arnautova E.M.* Gametofity homosporangic ferns: abstracts of theses ... Dr. Sci. Biol. SPb., 2006. 38 p.
2. *Gattsuk L.E.* Gemmaksiljarnye plants and system of their superordinated units of shoot bodies//Bul. MOIP. Dep. Biol. 1974.Vol. 79, № 1. P. 100-112.
3. *Gattsuk L.E.* Unitar and modular alive beings: to history of development of the concept// Bulletin Tv. S. U. Biology and ecology. 2008. № 9, № 25 (85). P. 29-41.
4. *Ilinsky A.P.* List of plants of Tver province (№ 2300-2933, 4000-4439, 5202-5393) [manuscript]. 4 writing-books. 1913-1914//PFA Russian Academy of Sciences. F. 865. On. 1. № 149.
5. *Kondakov JU.P.* Regularity of mass breeding of the Siberian silkworm//Ecology of populations of wood animals of Siberia. Novosibirsk: Science, 1974. P. 206-265.
6. The Red Book of the Tver region / ed. A.S.Sorokin. Tver: Veche of Tver, ANTEK, 2002. 256 p.
7. *Marfenin N.N.* Phenomen of colonization. M: P.H. M.S.U, 1993a. 239 p.
8. *Marfenin N.N.* Functional morphology of colonial hydroids. SPb.: P.H. Zool. Ins. Russian Academy of Sciences, 1993b. 151p.
9. *Minjaev V. I, Grechishkin R. M, Minjaeva A.V., Muhin I.A., Seliankina L.A.* Feature of responses of abdominal and pectoral respiration on progressing hypercapnia//Journal of Physiology of I.M.Sechenov. 1993. Vol.79, № 12. P. 74-78.
10. *Shipunov A.B.* List of flora of environs of village Polukarpovo (Tver region) [the Electronic resource]. 2004. Mode of access: <http://192.168.1.64/shipunov/moldino/moldflora.pdf> (call date: 25.05.2004).
11. *Kirk P.M., Ansell A.E.* Authors of fungal names [Electronic resource]. Version 2. 2003. Mode of access: <http://www.speciesfungorum.org/FungalNameAuthors.doc> (call date: 12.10.2003).
12. *Schaffer W.M.* Order and chaos in ecological systems//Ecology. 1985. Vol. 1, № 2. P. 93-106.

### Data about authors

Data are made out on a separate page and in a separate file (the file's name is Data). For each author indicate:

- 1) Full name (fully);
- 2) Place of employment (studies), the name of establishment with the name of department and post;
- 3) Academic degree;
- 4) Academic title;
- 5) Postal address (with Zip code);
- 6) E-mail;
- 7) Phone number (for contact).

It is necessary to indicate, (if they are some) with what author we should correspond.

### The editorial board address

Zheljabova str., 33, 170100, Tver, Russia, Tver State University, Botanic Garden of the Tver State University, Edition of the net publication «Green journal - Bulletin of the Botanical Garden of Tver State University», Kravchenko Pavel (senior secretary).

Phone number: +7(4822) 52-53-18.

e-mail: [garden@tversu.ru](mailto:garden@tversu.ru) (a letter with a mark in a theme "Journal")

Printout of the article, two copies of the License agreement with original signatures and data about authors are sent to the editorial board by post (Post of Russia, or other delivery services). The electronic version of articles is sent by e-mail. We ask to indicate: «the Publication for the Journal» in a letter theme.

THE PREFERABLE FORM OF CONTACT WITH EDITORIAL BOARD IS E-MAIL.